



ODESSA BOARD OF ALDERMEN

Public Comment Request

This form must be submitted to the City Clerk's Office before the beginning of the Regular Aldermen Meeting.

The Odessa Board of Aldermen meets the 2nd and 4th Monday of each month at 6:00 p.m. at the Dyer Park Community Building located at 601 W Main Street, Odessa, MO 64076.

The form can be submitted via email to the City Clerk, Karen Findora at karen.findora@cityofodessamo.com or dropped off at City Hall located at 228 S Second Street by 4:00 p.m. on the day of the meeting; otherwise, the speaker will need to complete a paper form at the meeting and submit it to the City Clerk before the meeting begins. Any documents you wish to provide to the Aldermen during Public Comment must be submitted with this form.

At the beginning of the "Public Comment" period, the Mayor will call your name to speak. You will come to the podium and state your full name and address. You will have three (3) minutes to speak, and all comments should be directed to the Mayor and the Board.

Odessa Board of Aldermen welcomes, values, and appreciates the varied opinions and comments from members of the public. To ensure that the meetings are respectful, peaceful, and orderly, **speakers are reminded to keep their comments respectful and appropriate to Board business. No personal attacks will be permitted. The Mayor has the authority to rule your remarks out of order, and you may be removed from the building.**

PLEASE PRINT LEGIBLY

NAME: _____ Date of Board Meeting: _____

ADDRESS: _____ Ward: _____

TELEPHONE NUMBER _____

EMAIL _____

I wish to address the Board of Aldermen on a matter: (You may attach additional pages or use the back of this form)

_____ **ON the Agenda (Please specify)** _____

_____ **NOT on the Agenda (Please specify topic)** _____

NOTICE: *Information contained on this form becomes part of the Public Record and is, therefore, subject to public inspection.*

Signature

Date

For Office Use:

Forwarded to: _____

Signature

Date